



DENNIS J. HERRERA
City Attorney

DEPUTY CITY ATTORNEY – REAL ESTATE/FINANCE TEAM

The San Francisco City Attorney's Office is an innovative, nationally-recognized municipal law office working to protect and advance the rights and interests of San Francisco residents. With over 180 talented, dedicated, and diverse attorneys and strong, committed support staff, the Office provides the highest quality legal services to all San Francisco client departments.

The City Attorney's Office is an equal opportunity employer committed to creating a positive, respectful, diverse, and inclusive work environment. The Office welcomes and encourages qualified applicants of all backgrounds.

Position: The Office's Real Estate/Finance Team seeks a qualified and motivated California-licensed attorney for a full-time position as a transactional real estate attorney.

About the Real Estate/Finance Team: The Real Estate and Finance Team oversees the legal aspects of real estate, financial and other business transactions for the City. The Real Estate group works on a wide range of real estate transactions for the City --from large, complex development projects to purchases and sales, leases, loans, legislation, easements and other real estate matters. The Finance group represents the City on various bond and debt transactions, funding all of the capital required to build, operate and maintain City functions and services, including offices, parks, jails, museums, convention facilities and affordable housing. The team works closely with many City departments, including the Office of Economic and Workforce Development, the Real Estate Department, the Mayor's Office of Housing and Community Development, the Office of Public Finance, the Municipal Transportation Agency, and the San Francisco Public Utilities Commission (PUC). Our real estate lawyers are involved in many large, mixed-use commercial development projects in the City, as well as most affordable housing constructed in the City.

Responsibilities: The Real Estate/Finance Team is searching for an experienced real estate transactional attorney. In that capacity, the attorney will perform many functions – primarily negotiating real estate contracts on behalf of various City departments, including the PUC, and advising our clients regarding those contracts and compliance with City requirements.

Desired Qualifications:

- Excellent drafting and negotiating skills
- Excellent communication and legal analytical skills
- Ability to assume responsibility quickly and work independently and efficiently
- Minimum 3 years working as a real estate transaction attorney
- Ability to work collaboratively with colleagues and clients, with a positive attitude
- Ability to manage and appropriately balance multiple assignments, meet deadlines, and adjust to fluctuations in workload
- An interest in and commitment to public service
- Understanding of government operations and regulations

Other Information: Attorneys are represented by the Municipal Attorneys Association. Information about compensation and benefits can be found here: [8177 Attorney - Classification & Compensation](#)

Application: If you are interested in this position, please submit your resume and cover letter to careeropportunities@sfcityatty.org and specify that you are applying for the Real Estate/Finance Team position. Your cover letter should highlight why you consider yourself a good fit for the position. Applicants who advance in the selection process must submit two references.