

**NOTICE – TEMPORARY SERVICE
RULES – COVID-19
PURSUANT TO ORDER OF HEALTH
OFFICER NO C19-07**

Starting on March 17, 2020, pursuant to Order of the Health Officer No. C19-07, which requires shelter in place with various exceptions, including Essential Governmental Functions, the City and County of San Francisco **temporarily** enacts the following rules:

Complaints, Summons and Subpoenas that are required to be hand-delivered to the Mayor's Office pursuant to San Francisco Charter Section 3.100 shall be accepted for hand-delivery at

**San Francisco City Attorney's Office
1390 Market Street, 7th Floor (Fox Plaza)
San Francisco, CA 94102
Monday-Friday 9 a.m-noon, and 1p.m. to 5p.m.**

Claims that are required to be filed with the Controller's Office, and which are hand-delivered, shall be accepted for hand-delivery by the San Francisco City Attorney's Office at the same address and hours.

**This Notice Shall Remain In Effect Until Notice is Posted
That It Is Cancelled**